



OCOC Landscape Scale Grant Application

To submit this application from, you will need:

- *A budget and detailed costing for the project*
- *A map of the proposed project area*
- *A copy of the organisations \$10 million public liability insurance (unless Landcare Vic Inc insured)*
- *The organisation’s ABN/incorporation number*

Privacy statement

The personal information on this form is collected by the Glenelg Hopkins Catchment Management Authority (GHCMA) for the purposes of administering your grant application. The personal information in this form will be disclosed to relevant GHCMA staff. Where you do not provide the information required by this form we may be unable to process your application. Personal information may also be disclosed to external experts, such as members of assessment panels, or other Government Departments for assessment, reporting, advice or for comment. For more information please consult the [GHCMA Privacy Policy.docx](#)

Section 1 –Project details

A) Project title

Title (< 15 words): provide a short project title

B) Project summary

Describe the project (500-1000 words): what is the issue that you want to address; what would you like to do, and what do you hope to achieve?

1000 word limit

Section 2 – Resources and technical feasibility

Resources used: Describe the resources (Landcare groups, people, materials, equipment) that will be used to plan and deliver the project.

150 word limit

Key stages: Describe how you are going to undertake you project including the key stages, activities and timeframes

Key stages	Activities	Timeframe

Please add more rows as needed

Group skills and resources: What skills and resources from within the group/s or other organisations are you going to use to deliver this project?

Skill	Resource	Organisation

Please add more rows as needed

Indigenous cultural heritage: *How will the project improve community knowledge and understanding of the Indigenous cultural importance of wetlands?*

150 word limit

Focus areas: *Describe how the project will contribute to the focus areas and activities listed below*

Focus area	Activities	Project contribution
Social science study of farming and cropping behaviour	<ul style="list-style-type: none"> • Helping farmers understand what wetlands they have on their farm • Cropping practice change around wetlands • Increasing understanding of seasonal wetlands • Helping farmers to use the Victorian Wetland layer to prevent crop input into wetlands • Messaging around wetlands as assets • Messaging around the advantages of Precision Agriculture • Trialling new engagement approaches • Other 	
Wetland Spatial Analysis	<ul style="list-style-type: none"> • Growing grass frog distribution • Wetland connectivity • Stop cropping wetlands • Hydrological restoration • Condition of wetlands identified as critical for connectivity • Survey of biota of critical connectivity wetlands • identifying wetland types for those that are unknown 	

Improving	<ul style="list-style-type: none"> wetland cultural knowledge wetland health wetland connectivity agricultural practice around wetlands knowledge of Seasonal Herbaceous Wetlands knowledge of wetland contribution to Integrated Pest Management in crops wetland knowledge and management for biodiversity conservation 	
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Risk Management: *In the table below, identify the key risks for the project and how they will be mitigated.*

Risk #	Description	Mitigation Strategy
1		
2		
3		
4		
5		

Conflicts of interest management: *Complete the potential conflicts of interest declaration below. Identify potential conflicts of interest within the project and how they will be managed.*

Potential conflict of interest	Management Actions
<i>e.g. most skilled local contractor also member of Landcare Group</i>	

Please add more rows as needed.

Section 3 – Outputs, Map and Budget

A) Outputs: *Select the project **outputs** from the list below and quantify them for the project in the table provided:*

- *Agricultural practice change:* area in hectares over which agricultural practices have been established, modified, maintained or removed. These practices can be groundcover, chemicals, cropping, nutrient management and other practices. Please note this needs to be the result of a **direct investment** input not just engagement events.
- *Non-woody weed and pest animal (herbivore and/or predator) control:* area in hectare where control implemented
- *Native indigenous vegetation planting:* area in hectares planted
- *Cultural assessment:* area/location assessed, this can be walks on country, identifying areas of cultural interest around wetlands etc.
- *Engagement events:* the number of events and participants at workshops or field days.
- *Written or visual publications:* these can be one off or greater frequency and the target audience needs to be identified
- **Other:** *Please describe any activities you are seeking funding that do not fall into the categories listed above.*

Output	Description	Measure: # of hectares	Quantity 2022/23	Quantity 2023/24
Agricultural practice change				
Non-woody weed control				
Pest animal – herbivore control				
Pest animal – predator control				
Vegetation planting - indigenous				
Cultural assessment				
Engagement event: workshop				
Engagement event: Field day				
Written publication				
Visual publication				
Other				

All on-ground works need to be to DELWP Output Data (v3 2021) and Delivery (v2.1, 2015) Standards.



B) Map: Attach a map of the area that will be covered by the project, with any specific activity sites marked.

Projects can be on private or public land in the OCOC focus region. List landowner details (name and address) for all private properties where on-ground works will be take place. If your application is successful, you will be required to confirm that you can provide, upon request, evidence of private landowner’s consent for on-ground works to take place.

C) Budget

Volunteer contributions: *What in-kind labour contributions have you secured for the project?*

In-kind labour	Tick
Volunteer labour	
Support from within the organisation	
Support/involvement from partner organisations (including individuals, other groups and other funding programs)	

Organisation contribution: *Please describe the support that you plan to provide for the project*

For example:

- Printing of material on office printer (100 flyers @50c per flyer = \$50)
- Coordination of volunteers for events (6hrs @\$40 per hr = \$180)
- Oversight of project (2 hrs per week x 4 weeks @\$40 per hr = \$240)

Volunteer contribution: Please describe how volunteers will contribute to the project in the table below.

- The volunteer time of community group members is costed as an in-kind contribution of \$40 per person per hour.

Description	Number of volunteers	Number of hours worked per day	Number of days	Volunteer contribution value \$
				\$
				\$
				\$
				\$
TOTAL				\$

Please add more rows as needed

Budget: Please complete the table below and detail all items/activities required for project delivery, for both funds requested and in-kind. Be descriptive about what the funds will be used for.

- The application can be up to \$80,000 (ex GST) in total and up to 15% of the total funding request can be for Project Management.
- Total cost of capital items and equipment are not to exceed \$3,000. You will need to demonstrate a clear need and community benefit for any capital items included in your budget. Capital items will need to become a registered asset of the applicant group or auspice organisation.

Item	Description of Item	Funds requested	In-kind funds	Organisation contributing in-kind funds	Quotes (if applicable)
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
	TOTAL COST	\$	\$		

Please add more rows as needed

Budget justification

Budget summary requested funding and in-kind support

Total amount requested	\$
Total in-kind funding value	\$
Total volunteer contribution value	\$

Section 5 – Organisational details

Organisations/groups: *How many organisations/groups are involved in delivering this project, please list all involved?*

Which Local Government Areas are you in (circle)?

ARARAT	MOYNE	SOUTHERN GRAMPIANS
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Lead Organisation Details: *Please enter the contact details for the lead organisation*

Organisation name	
Organisation Address	

Admin contact details: *All correspondence will be sent to this person, including letters, emails and funding contracts.*

Admin contact	
Position in organisation	
Phone number (business hours)	
Email	



Project Contact details (if different from Admin contact details): This is the best person to contact about project queries. This person will be the point of contact for all queries throughout project delivery

Project contact	
Position in organisation	
Phone number (business hours)	
Email	

ABN and Incorporation number: Which of the following registrations does the organisation have?

Registration	Number
ABN	
Incorporation number or ACNC Charity Register Number	
None of the above	

Insurance: Does the organisation have \$10 million Public Liability Insurance? Please indicate which in the table and attach the certificate of insurance.

Insurance type	Yes	No
Landcare Victoria Inc (LVI)		
at least \$10 million Public Liability Insurance		
No \$10 million insurance		

Payment details: Please provide the applicants banking details. If the project is successful this will assist the payment process

Bank Account	
Account name	
BSB number	
Account number	
Email for invoice and payment notifications	



Declaration: *You must accept the declaration prior to submitting your application*

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify Glenelg Hopkins CMA of any changes to this information and any circumstances that may affect this application. I acknowledge and accept the Privacy Statement at the start of this application. I understand that Glenelg Hopkins CMA is subject to the Freedom of Information Act 1982 and that if a Freedom of Information request is made, Glenelg Hopkins CMA will consult with the applicant before any decision is made to release the application or supporting documentation. I understand that this is an application only and may not necessarily result in funding approval. I understand that if this application is successful, that funding will be subject to terms and conditions set out in agreement with the CMA. I understand that if any of the information submitted as part of this application is found to be false then Glenelg Hopkins CMA reserve the right to request full or partial repayment of provisioned funds.

I have read and understood the Landscape Scale Grant Guidelines.

Acceptance of declaration:	I accept
Name	
Position in organisation	
Signature	